



Misc. Payments

Portland Raindrops

Make Check payable to

Address

(If Check is to be mailed)

Budget Category Number	Committee to be Charged	Reason for purchase	Purchased From (Must attach Receipt for all reimbursements)	Amount to be Paid
			TOTAL	

Submitted by: _____ Date: _____

Must be signed by the President, Vice President or Secretary prior to submission to the treasurer.

If over \$100.00 Committee Chair Approval _____ Date: _____

Executive Committee Member Approval _____ Date: _____

Paid by Check No. _____ Amount Paid _____ Date: _____ Initials _____

To submit by mail send to current Raindrop chapter president or email presidentraindrop@gmail.com